

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE**

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**CDBG****MANAGEMENT MEMORANDUM****Community Development Block Grant Program****Memorandum Number 08-04**

Date: July 30, 2008

To: All Eligible Jurisdictions and Interested Parties

SUBJECT: Notice of Funding Availability (NOFA) for 2008 CDBG Planning and Technical Assistance (PTA)

Purpose of this Memo:

To announce release of the 2008 NOFA for General and Economic Development Planning Grants and to provide direction on obtaining NOFA information to eligible jurisdictions and interested parties who may wish to submit applications. Interested applicants are encouraged to review the PTA NOFA and application and determine if they wish to apply for eligible studies. The United States Department of Housing and Urban Development (HUD) makes CDBG funds available annually to the State of California's Department of Housing and Community Development (HCD). Each year HCD allocates a portion of its CDBG funding for use as PTA Grants under this NOFA.

Obtaining a Copy of the NOFA and a Copy of the Application Package:

The NOFA was released and made public on July 30, 2008. An electronic version of the NOFA and application document is located on the Department of Housing and Community Development's web site, www.hcd.ca.gov/fa/cdbg/funds. If you are not able to access the web site, please call 916/552-9398 to request a copy.

Application Submittal Process:

The PTA process is not competitive. Applications are not rated and ranked against each other. Applications will be accepted as of the release date of the PTA grant NOFA. Applications received in the office will be date and time stamped and reviewed for threshold compliance in the order of the date and time received.

Applications that do not meet threshold requirements will be returned and may be resubmitted once the threshold item has been corrected. The final date for submission of an application by an eligible applicant is April 2, 2009. It is anticipated that all funds may be exhausted prior to this date.